

STBA Board Meeting

May 21st 2017

Attendees:

Moira Nairne, Jennifer McQueen, James Claxton, Sheila Chalmers, John Anderson, Mark Hutton, Andrew Nairne, Calvin Murray (dialled in for part/apologies for remainder)

Minutes of last meeting proposed for approval by **Andrew Nairne** seconded by **James Claxton**.

Duly noted to add surnames to minutes for attendees.

Noted to add times to meeting :- Time added post meeting start 14:00, closed 15.30 (approx.)

<p>Triple Crown Teams</p>	<p>Board agreed with view of the Team Manager and Coaches in terms of options and conditions for places in all teams</p> <ul style="list-style-type: none"> • i.e. where coach/manager were still to make final selection due to lack of bowling time in training sessions, the board are happy for the coaches to make final decision at last session on Sunday 28th May. • Further discussion around specific cases (deemed confidential)
<p>Limited Company and Charity</p>	<p>Board agreed that Limited Company is no longer the best way to proceed towards charity status therefore steps should be taken to close</p> <ul style="list-style-type: none"> • Sheila C. to complete and submit forms as required • £10 charge to close the Limited company • Timescales c.2 months; from point we receive confirmation that forms are correctly completed • No HMRC implications (as no employees) however docs need to be held for 7 years • Notice will be printed in Gazette • As associated bank accounts can be linked to Limited company Jennifer McQ to close STBA bank account • This activity to take place before 25th May, less than 1 year from when the company was incorporated (as less complex/cheaper audit required for accounts) • Jennifer McQ will hold cash from a/c until new one set up • New a/c in name of STBF (Scottish Tenpin Bowling Federation)- take advice from bank on potential 'trading as' STBA • As members are liable, they need to be informed of closure. Agreed Jennifer McQ to draft wording for e-mail to members and add copy form [425]. Message to position that we've had new advice that SCIO would be better structure than Limited company in future. • As website is not registered to the STBA company, there is no requirement to close • AGM to arranged – see below • Revert to old constitution in meantime and revise this going forwards in line with SCIO requirements (JC amended)
<p>AGM</p>	<p>Board agreed we'd set the date for the AGM with lots of notice and encourage attendance</p> <ul style="list-style-type: none"> • suggested date of 8th October (noon) • Jennifer McQ to add details to website, (with venue as TBC for now)

Adult Team Criteria	<p>2 enquiries received regarding criteria for adult teams.</p> <ul style="list-style-type: none"> • Board discussed and agreed next steps (details removed where confidential)
World Youths Squads	<p>Board agreed that three U21 boys should be added to the squad as had been missed from original selection</p>
Adult teams / Manager	<p>Subject for discussion at next meeting – Team Manager for Adult teams when representing Scotland</p> <ul style="list-style-type: none"> • Costs/expenses etc for accompanying manager • Principles
Seniors	<p>Subject for discussion at next meeting – Seniors</p> <ul style="list-style-type: none"> • After Calvin visited Seniors (Sports Development) • They currently feel neglected and would like support from STBA/plan to submit a proposal – Jennifer confirmed nothing had been received to date.
Next Meeting	<p>Board agreed next meeting would take place on Wednesday 31st May</p> <ul style="list-style-type: none"> • John to book table for 6.30pm for those wanting dinner • Meeting starts at 7pm